

COMSATS Institute of Information Technology
Registrar Office, Principal Seat, Islamabad

No. CIIT-Reg/Notif-581/13/1002

Dated: July 22, 2013

NOTIFICATION

Subject: **Calendars 2013-14**

The following Calendars of COMSATS Institute of Information Technology (CIIT) are hereby notified for information, record, reference, and compliance of all concerned:

- 1) Events and Meetings' Calendar (September 2013 – August 2014)
- 2) Semester Calendar (Fall 2013 and Spring 2014)

Encl: As Above (03-page)



(Fayyaz Hussain)
Additional Registrar

Distribution:

1. All Directors/In-charge of CIIT Campuses;
2. All Deans of CIIT System;
3. All Chairpersons of Departments;
4. Director (P, D and HRD);
5. Controller of Examinations;
6. Additional Registrar (Acad), Principal Seat;
7. Additional Treasurer, Principal Seat;
8. Senior Manager (HR), Principal Seat;
9. Deputy Registrar (MIS), Principal Seat;
10. PS to the Rector;
11. PS to the Pro-Rector;
12. PA to the Registrar;
13. Master File.

Events and Meetings' Calender (September 2013 - August 2014)

Month/ Meeting	Central Executive Committee	Finance & Planning Committee	Fellowship Management Committee	Selection Board	Board of Faculties **	BASAR	Academic Council	Board of Governors *	Deans Committee	Events
Sep	20th (Fri) 10:00 Hrs								16th (Mon) 10:00 Hrs	2nd VC-Forum: 23rd-24th (Mon-Tue) Convocations: Islamabad 20th (Fri), Abbottabad 21st (Sat), Wah and Attock 22nd (Sun)
Oct	09th (Wed) 10:00 Hrs			28th (Mon) 15:00 Hrs	28th - 30th (Mon-Wed) 10:00 Hrs			10th (Thu) 10:00 Hrs	30th (Wed) 15:00 Hrs	Convocations: Vehari and Sahiwal 4th (Fri) Students Week: 19th-27th (Sat-Sun) Visio Spark: 26th (Sat)
Nov	18th (Mon) 10:00 Hrs					19th (Tue) 10:00 Hrs			25th (Mon) 10:00 Hrs	
Dec	17th (Tue) 16:00 Hrs		17th (Tue) 14:00 Hrs				17th (Tue) 10:00 Hrs		30th (Mon) 10:00 Hrs	SAICON: 4th- 6th (Wed- Fri) Frontier of Information Technology: 16th - 18th (Mon-Wed)
Jan	06th (Mon) 10:00 Hrs								27th (Mon) 10:00 Hrs	Intl. Conference on Nano Energy: 10th-11th (Fri-Sat)
Feb	04th (Tue) 10:00 Hrs	04th (Tue) 14:00 Hrs						25th (Tue) 10:00 Hrs	24th (Mon) 10:00 Hrs	
Mar	04th (Tue) 10:00 Hrs			04th (Tue) 14:00 Hrs	25th - 27th (Tue-Thu) 10:00 Hrs				31st (Mon) 10:00 Hrs	2nd Global Forum on Islamic Finance: 10th (Mon) 3rd Pak-China Business Forum: 21st-24th (Fri-Mon) Convocations: Wah/Attock 22nd (Sat), Sahiwal/Vehari 28th (Fri) and Lahore 29th (Sat) Students Week: 22nd-30th (Sat-Sun)
Apr	08th (Tue) 10:00 Hrs								28th (Mon) 10:00 Hrs	Convocations: Abbottabad 5th (Sat) and Islamabad 8th (Tue)
May	05th (Mon) 10:00 Hrs					27th (Tue) 10:00 Hrs			26th (Mon) 10:00 Hrs	
Jun	2nd (Mon) 10:00 Hrs 23rd (Mon) 10:00 Hrs		2nd (Mon) 14:00 Hrs	23rd (Mon) 14:00 Hrs			24th (Tue) 10:00 Hrs		30th (Mon) 10:00 Hrs	
Jul	Ramadan and Eid-ul-Fitr Break									
Aug	18th (Mon) 14:00 Hrs	1st (Fri) 10:00 Hrs						19th (Tue) 10:00 Hrs	25th (Mon) 10:00 Hrs	

* Subject to the approval of the Chairman, Board of Governors

** The timings of the meetings of the Board of the Faculties shall be informed seperately

The Board of Studies (BoS)

Sr. No	Department	1 st Meeting	2 nd Meeting
1	Architecture	*August 27, 2013	January 02, 2014
2	Biosciences	September 11, 2013	February 12, 2014
3	Chemical Engineering	*August 23, 2013	February 06, 2014
4	Chemistry	September 13, 2013	March 05, 2014
5	Civil Engineering	September 30, 2013	January 28, 2014
6	Computer Science/ Health Informatics	September 03, 2013	January 16, 2014
7	Development Studies	September 09, 2013	February 04, 2014
8	Earth Sciences	September 27, 2013	January 01, 2014
9	Electrical Engineering	*August 19, 2013	February 25, 2014
10	Environmental Sciences	September 06, 2013	February 21, 2014
11	Humanities	September 26, 2013	January 10, 2014
12	Management Sciences	September 04, 2013	February 27, 2014
13	Mathematics	*August 29, 2013	January 30, 2014
14	Mechanical Engineering	October 03, 2013	February 07, 2014
15	Meteorology	*August 21, 2013	January 13, 2014
16	Pharmacy	*August 30, 2013	January 09, 2014
17	Physics	September 10, 2013	January 07, 2014
18	Statistics	-	February 28, 2014

Miscellaneous Meetings

Sr. No	Department	1 st Meeting	2 nd Meeting
1	Deans and Chairmen Committee	-	November 05, 2013
2	Students Academic Anomalies Resolution Committee (SAARC)	January 31, 2014	August 27, 2014

* Notified already vide notification no. CIIT-Reg/Notif-917/12/1374

Semester Calendar 2013 - 2014

For Islamabad, Abbottabad, Wah, Lahore, Attock, Sahiwal and Vehari Campuses			For Abbotabad Campus		
Events	Fall 2013	Spring 2014	Spring 2014		
Registration Week	Monday, August 26, 2013 Friday, August 30, 2013	Monday, January 27, 2014 Friday, January 31, 2014	Monday, February 24, 2014 Friday, February 28, 2014		
Classes Commence	Monday, September 02, 2013	Monday, February 03, 2014	Monday, March 03, 2014		
Last Date Drop of courses	Thursday, October 03, 2013	Thursday, March 06, 2014	Thursday, April 03, 2014		
1st sessional	Monday, October 07, 2013	Monday, March 10, 2014	Monday, April 07, 2014		
Student Week	Saturday, October 19, 2013 Sunday, October 27, 2013	Saturday, March 22, 2014 Sunday, March 30, 2014	Saturday, March 22, 2014 Sunday, March 30, 2014		
Last Date Withdrawal of courses	Thursday, November 14, 2013	Thursday, April 17, 2014	Thursday, May 15, 2014		
2nd Sessional	Monday, November 18, 2013	Monday, April 21, 2014	Monday, May 19, 2014		
Submission of Final year Project/Internship reports With Clearance Form	Thursday, December 19, 2013	Thursday, May 22, 2014	Thursday, June 19, 2014		
Last day for Classes/Last Date for attendance Lock	Friday, December 27, 2013	Friday, May 30, 2014	Friday, June 27, 2014		
Start Date of Terminal Exam	Tuesday, December 31, 2013	Tuesday, June 03, 2014	Tuesday, July 01, 2014		
Declaration of Results at Campus	Tuesday, January 21, 2014	Tuesday, June 24, 2014	Tuesday, July 22, 2014		
Final Result Notification(FRN)	Tuesday, February 25, 2014	Tuesday, July 29, 2014	Tuesday, August 26, 2014		